Minutes of IQAC Meeting held on 11th May, 2019

The Coordinator IQAC welcomed all the members and requested to have discussion over points mentioned as per the agenda circulated and any other item with permission of the chair or coordinator or on the request of any other member.

Members Present/Absent/Invitees:

S. No.	Name of the Member	Signature
1	Dr. B. Satyanarayana	
2	Mr. D. Upendra Chary	
3	Dr. M. Eswara Reddy	
4	Mr. P.S.R.K. Sarma	
5	Dr. G. Nagarama Devi	
6	Mr. M. Mahipal Reddy	
7	Dr. D. Baswaraj	
8	Dr. T. Vishnu Vardhan	
9	Mr. A. Krishna Rao	
10	Mr. K. Niranjan Reddy	
11	Mr. P. Pavan Kumar	
12	Mr. G. Uma Maheshwara Rao	
13	Dr. M. Srinivas	
14	Ch. Gopal Reddy	
15	Mr. R. Sridhar	
16	Mr. S. Nitish Kumar Reddy	
17	Mr. M. Akshith	
18	Mr. Ashish Chintakayala	
19	Dr. K. Praveen Kumar	

The following are the points discussed in the meeting and recorded MOM along with ATR

Item No	Item Description	Action Taken
1	Approval of Previous IQAC Meeting MOM/ATR of 05-01-2019	IQAC Coordinator briefed about implementation of ATR and adaptability of AQAR format at department level in filing information in certain slots.

2	Participation with various ranking agencies for AY 2019-20 and how to attract good quality students and better institutional rankings both private and government agencies.	IQAC Coordinator, Deans, Professors, & HODs should initiate measure to improve ranking through API and by organizing various student centered programmes.
3	Review of 2018-19 consolidated progress reports submitted by all the departments.	All HODs submitted a list of consolidated academic progress reports and achievements recorded. IQAC coordinator incorporates everything in AQAR.
4	Review of achievement of targets for a minimum number of FDPs, conferences, workshops, and seminars by all departments or not. Lagging department to be spotted out with reasons	IQAC coordinator, Seek information from all HODs and report to HOI on lagging departments with explanation.
5	Review of benchmarks & targets R&D activities, preparation of proposals for various funding agencies. Improving accreditation ratings through API of teachers	All HODs should report to Dean R&D and Coordinator IQAC, in turn inform to HOI
6	Initiative towards publication of course material into Text Books, Work Books and Lab Manuals with ISBN series with notified publishers.	HODs, Professors & Deans of respective department should take initiative at I B.Tech Level later proceed other semesters
7	Publication of student projects both at UG/PG level in conferences and indexed journals of national and international repute.	UG/PG Project Coordinators, Guides/Supervisors and HOD put together identify work of student publishable in reputed conferences and journals. However, they should take necessary care to avoid unwanted names in publications. Only contributories name should appear in papers.
8	Review on stakeholder feedback analysis for constructive improvement.	H&S HOD collect, analyse & prepare ATR on Institutional infrastructure, facilities and surround society. TPO take care of Alumni, Employer, and Industry HODs take care at department level stakeholders IQAC coordinator faculty feedback with systems in-charge
9	Improvement measures and difficulties in Administrative Academic Audit reviewed	IQAC Coordinator intimated AAA went in-lines of JNTUH FFC and all the departments should maintain records to this affect.
10	**Measures to improve NIRF ranking and enable active participation with various rating agencies and secure better ranking for the institution**	Dean IQAC and HODs to convey the same through departmental meetings
11	Decide on Next IQAC Meeting	Dean IQAC advised to conduct IQAC Meeting during July, 2019.

Sd/-
Principal

//Attested by IQAC Coordinator//

Copy to Office of the Principal, Members, HODs