



CMR INSTITUTE OF TECHNOLOGY

UGC Autonomous

(Approved by AICTE, Permanently Affiliated to JNTUH, Accredited by NBA & NAAC with 'A' Grade)
Kandlakoya (V), Medchal District, Hyderabad-501 401



MEASURES INITIATED BY THE INSTITUTION FOR THE PROMOTION OF GENDER EQUITY DURING THE LAST FIVE YEARS ADDITIONAL INFORMATION

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Principal

CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

WOMEN PROTECTION / INTERNAL COMPLAINT CELL

The aim of the cell is to address the problems of women employees and empowerment. The cell functions for the protection of the rights and any sorts of violence against them. During the orientation programme the students are acquainted the functions of women protection cell. The female staff/students are advised to put their problems in writing in the suggestion/complaint boxes and/or to discuss personally with any of the members of the cell to solve the problem.

Constitution:

S. No.	Category	Status
1	Head of the Institution	Chairman
2	One Voluntary organization Representative	Member
3	One Legal Advisor	Member
4	Three Women faculty Representative	Member
5	One Gent faculty Representative	Member
6	One Girl Student Representative	Member
7	One Boy Student Representative	Member
8	One Senior Women faculty Representative	Member Secretary

Frequency of Meeting: The committee shall meet atleast two times a year and as the case may be. The member secretary in consultation with the chairman prepares and circulates the agenda of the meeting well in advance. The member secretary maintains the minutes of the meeting and action taken report.

Quorum: Two-third members constitute the quorum. If there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day.

Term: The tenure of the members shall be Three years.

Objectives: The objectives of cell are to

1. Prevent gender discrimination and sexual harassment towards women by promoting gender amity programs to all employees and students.
2. Implement rules, standing orders and bye-laws of government to justify, lay down procedures for the prohibition, resolution, settlement, prosecution of acts pertaining to harassment and discrimination of women.
3. Expedite the legal procedures in cases of sexual harassment by healing/counseling mechanisms.
4. Advocate appropriate punitive action against the guilty through proper channel.

Functions: The cell functions to

1. Build self-esteem & dignity among girl students & women faculty members.
2. Offer services such as counseling, legal aid in case of atrocities against women.
3. Create awareness on women-rights and opportunities to improve attitude/behaviour.
4. Organize programs on health awareness, self-defense, personality development etc.





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5. Prohibit sexual harassment and conduct activities for the students/staff/stakeholders.
6. Acquaint adolescent youth on attitudinal and behavioral changes through gender bias.
7. Strengthen women emotionally, mentally and physically through workshops/awareness camps.
8. Resolve issues related to sexual harassment/abuse/gender-discrimination/grievance/unfair-means in a time bound manner and ensure support services to the victimized.
9. Create harassment-free atmosphere in the campus and promote gender amity among students/staff to prevent discrimination & sexual harassment.
10. Recommend appropriate punitive action against the guilty party to the Director.

Note: The following are the actions/gestures causing to sexual harassment as per the Supreme Court directions:

- Physical contact/advances, touching/brushing and forcible physical touch/molestation
- Demand or request for sexual favour.
- Eve-teasing, sexually colored/unsavory remarks, innuendos and taunts.
- Showing pornography, offensive/derogatory pictures, cartoons, pamphlets and sayings.
- Jokes causing or likely to cause awkwardness or embarrassment.
- Gender based insults or sexist remarks.
- Unwelcome sexual overtone in any manner such as over telephone
- Physical confinement against one's will and any other act likely to violate one's privacy.
- Other unwelcome physical, verbal or non-verbal conduct of a sexual nature



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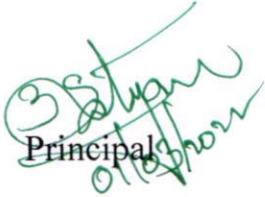
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Kandlakoya, Medchal, Rangareddy (Dist) - 501401

CIRCULAR

Date: 01 -03-2022

The Members of Women's Protection Cell are requested to assemble in the Board Room at 3 pm. on 03 – 03 – 2022 to discuss on empowerment of women faculty and students in the direction their dynamic involvement in the co-curricular and extra-curricular activities of the Institute .


Member Secretary


Principal



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Kandlakoya, Medchal, Rangareddy (Dist) - 501401

Minutes of the Meeting 2021-2022

The protection cell meeting was conducted by the committee members on **01-03-2022**

The Convener greeted and cordially welcomed the Chairman and other Members to discuss the following points:

- The faculty members were asked to encourage the girl students to contribute more effort towards co-curricular aspects that facilitate to enhance leadership and motivation.
- They were asked to observe that the number of girl students offering voluntary services during Fests/Academic/ NSS are not so appealing compared to boys, so it should be ensured that number of girls doing voluntary activities should increase.
- The faculty members should motivate girl students to take active involvement in choreography and other such allied areas into which active involvement of boys was more.
- Girls students should be made to bring into limelight the young entrepreneurs, scientists, CEOs and such other dignitaries so that their lives would motivate others' lives.

The Chairman approved the points discussed and asked the Cell members to participate with enthusiasm in the Cell activities.

Signatures of Members:

Chairman:

Member Secretary:

Members:

[Handwritten signatures in blue ink]
A. lakshmi
and
Dany
V. Abhinav

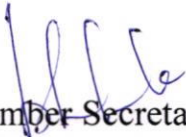


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CIRCULAR

All the members of Women's Protection Cell please make it convenient to attend the meeting in Board Room at 3 pm. on **25 – 08 – 2021**.


Member Secretary


Principal



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Kandlakoya, Medchal, Rangareddy (Dist) - 501401

Minutes of the Meeting 2021-2022


The protection cell meeting was conducted by the committee members on **25-08-2021**

The following points were thrown focus at the meeting:

1. The faculty members were encouraged to boost up the overall confidence among the young girl aspirants who will shortly commence their professional journey.
2. They must gear up to counsel the young girls in case of any sudden incidents of abuse towards girls from the opposite sex.
3. Discipline maintenance in the college.

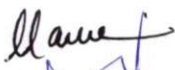

Signatures of Members:

Chairman:

Member Secretary: 

Members:


A. Lakshmi


aul 
V. Abhinav





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Kandlakoya (v), Medchal Road, Hyderabad – 501401

Date: 15.07.2021

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **Sexual Harassment/ Internal Complaints Committee (Women Protection Cell)** for the A. Y. 2021 onwards.

Committee: Women Protection / Internal Complaints Cell			
Sl. No	Name and Designation	Department	Role
1.	Dr. B. Satyanarayana, Prof., CSE	Principal	Chairman
2.	Mrs. Anantha Lakshmi, Asst.prof.Maths	H&S	Member
3.	Mrs. A. Mahalakshmi, Asst.Professor	CSE	Member
4.	Mrs. A Venkatalakshmi, Asst.Prof	ECE	Member
5.	Dr. Arokia Jesu Prabhu, Assoc. Prof. & HOD	CSE (AI&ML)	Member
6.	Student Representative – V. Abhinav	ECE	Member
7.	Student Representative – J. Sai Priya	CSE	Member
8.	Dr A. Usha Bala, Professor in English	H&S	Member Secretary

OBJECTIVES:

1. Promote gender amity amongst all CMRIT employees and students thereby preventing gender discrimination and sexual harassment towards Women.
2. Recommend modifications/elaborations in the Rules, Standing orders and Bye-Laws etc, towards achieving Justification and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts pertaining to harassment and discrimination of women.
3. Expedite the legal procedures in cases of sexual harassment while ensuring psychological well-being of the victimized through healing mechanisms.
4. Advocate appropriate punitive action against the guilty through proper channel, i.e. the Principal/the Chairman.

Meetings

The committee shall meet at least twice a year. The meetings may be chaired by the Chairman and the Member Secretary will be responsible to call the meeting and take the minutes.


PRINCIPAL

Copy submitted to Secretary

- Copy to: 1.All HOD's
2. All Concerned
3. Notice Board
4. Office File

ANTI-RAGGING AND DISCIPLINE COMMITTEE

The Anti-Ragging and Discipline committee initiates and implements various anti-ragging and disciplinary measures that are in-line with provisions of the Anti-ragging Act issued by the government. The committee examines the complaints received on any disciplinary issues including ragging on any students/staff member and recommends suitable punishment as per act. Ragging in and around the college in any form is banned in order to maintain the healthy atmosphere. The committee constitutes various sub-committees/squads to vigil rowing/floor inspection, busses, boarding/ alighting points, surrounding bus-stops, auditorium, grounds, courtyards, parking places, entrance, terrace, corridors, canteen, library and hostels to maintain campus discipline.

Objectives:

1. To prohibit, prevent and eliminate ragging/indiscipline in all forms among students/staff by means of misconduct, misbehavior, un-parliamentary words/acts and indulging in any form of teasing/ill-treating/man-handling/rudeness/rowdyism.
2. To monitor, direct and oversee the functions and performance of the anti-ragging squads in prevention and curbing of ragging/indiscipline in the institution.
3. To recommend/suggest suitable punishments against individuals indulged in ragging/indiscipline. Constitution:

Constitution:

S. No.	Category	Status
1	Head of the Institution	Chairman
2	Dean, Students Affairs	Member
3	All HODs	Member
4	Two Senior Faculty	Member
5	Hostel Warden(s) (Girls/Boys)	Member
6	One Psychologist	Member
7	Coordinator, Anti ragging and discipline	Member Secretary

Frequency of Meeting:

The committee shall meet at least four times a year and as the case may be. The member secretary in consultation with the chairman prepares and circulates the agenda of the meeting well in advance. The member secretary maintains the minutes of the meeting and action taken report.

Quorum: Two-third members constitute the quorum. If there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day.

Term: The tenure of the members shall be Three years

Function: The roles and responsibilities are to

1. Display the posters, charts, banners and other material stating evil nature, punishment of ragging and also on student's discipline at all conspicuous places.





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2. Display round the clock helpline numbers to contact in case of ragging/in-disciplinary issues at all conspicuous places.
3. Provide mobile android application/SOS to all students/parents/staff in case of emergencies.
4. Create awareness about grievance redressal portal link provided in institutes' website.
5. Conduct anti-ragging awareness programmes/camps in association with statutory bodies.
6. Involve students from seniors/fresher's jointly in value based cultural and other activities.
7. Ensure possible solutions through interaction, warning, counseling, mentoring, conciliation, etc related to ragging/indiscipline and intimate the same to the respective mentor/HOD/HOI/ Director/parent/guardian.
8. Report on the violation of disciplinary rules to the nearest police station on approval from HOI/ Director.
9. Empower campus vigilance teams to conduct surprise visits/inspections/snapshots at all vulnerable places to avoid ragging and indiscipline.
10. Keep a close watch on the movement of trespassers/outside/strangers in the college campus.
11. Advise students, particularly girls, to regulate their movements and interactions, especially with strangers or undesirable characters.
12. Conduct meetings on ragging/indiscipline issues and recommend appropriate action as per the "Prohibition of Ragging in Educational Institutions Act".
13. Conduct regular meetings with Anti-ragging squad members, floor in-charges and student members to review the status in the campus, document it and submit the report to the Director.
14. Duties and Responsibilities of the Anti-Ragging Squad a. Conduct rowing inspections in and around the campus. b. Create awareness among the students about the repercussions and punishment for involvement in any act of ragging/indiscipline. c. Bring to the notice of the anti-ragging committee any cases reported.
15. Duties and Responsibilities of the Anti-Ragging Floor In-charges a. Conduct rowing inspections in the respective floors at regular intervals. b. Monitor and warn the loitering of senior students near the first year class rooms. c. Inform the anti-ragging committee about any untoward incident witnessed

Principal

CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



Date: 02.07.2018

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of Anti-Ragging & Disciplinary Committee for the A.Y. 2018-19.

Anti-Ragging & Disciplinary Committee

- | | | | |
|--|------------------|-----------------------------------|----------|
| 1. Dr. Janga Prasad, Assoc. Prof. of ECE | - Coordinator | 25. Ms. Harisha, IV-ME | - Member |
| 2. Mr. M.V.A. Rama Krishna, Assoc. Prof. of ME | - Co-coordinator | 26. Mr. Arif, IV-ME | - Member |
| 3. Mr. G. Krishna Lava Kumar, Asst. Prof. of CSE | - Co-coordinator | 27. Ms. Nandini, II-MBA | - Member |
| 4. Mr. K. Srinivas, Assoc. Prof. of CE | - Co-coordinator | 28. Mr. Lakshmi Sai Kumar, II-MBA | - Member |
| 5. Mr. P. Srinivas Reddy, Asst. Prof. H&S | - Co-coordinator | | |
| 6. Mr. Harresh Kumar Reddy, Asst. Prof., MBA | - Co-coordinator | | |
- Anti-Ragging Squad Team – Outside CMRIT Campus
- | | |
|--|----------|
| 1. Dr. Pradeep Kumar, Assoc. Prof. of ECE | - Member |
| 2. Mr. D. Prashanth Varma, Asst. Prof. ECE | - Member |
| 3. Mr. S. Gopala Krishna, Asst. Prof., ECE | - Member |
| 4. Mr. Sriva Prasad, Asst. Prof. of ECE | - Member |
| 5. Mr. K. Kishore Kumar, Asst. Prof., CSE | - Member |
| 6. Mr. V. Ramulu, Asst. Prof. CSE | - Member |
| 7. Mr. Mahender reddy, Asst. Prof., CSE | - Member |
| 8. Mr. S. Sri Shekar Reddy, Asso. Prof. CE | - Member |
| 9. Mr. K. Karnakar, Asst. Prof., CE | - Member |
| 10. Mr. A. Dinosh, Asst. Prof. CE | - Member |
| 11. Mr. J. Navaneeth, Asst. Prof., CE | - Member |
| 12. Mr. B. Venkanna, Asst. Prof., ME | - Member |
| 13. Mr. N. Prabhakar, Asst. Prof., ME | - Member |
| 14. Mr. Santosh Kumar, Asst. Prof., ME | - Member |
| 15. Mr. Arif Ahmed, Asst. Prof. H&S | - Member |
| 16. Mr. M. Venkatesh, Asst. Prof. H&S | - Member |
| 17. Mr. Rajshekhar, Asst. Prof. H&S | - Member |
| 18. Mr. V. Sree Hari, Asst. Prof. H&S | - Member |
| 19. Mr. D. Rajkumar, Asst. Prof., H&S | - Member |
| 20. Mr. E. Ramana, Asst. Prof., H&S | - Member |
| 21. Mr. Ch. Jagadish Chandra, Asst. Prof., H&S | - Member |
| 22. Circle Inspector of Police, Medchal | - Member |
| 23. Sub Inspector of Police, Medchal | - Member |

Anti-Ragging Squad Team – Inside CMRIT Campus

- Mr. K. Harresh Kumar Reddy, Asst. Prof. MBA
- Mrs. Asmatunnisa Begum, Asst. Prof., MBA
- Mr. A. Balaram, Assoc. Prof. of CSE
- Mrs. B. Sanitha Devi, Assoc. Prof., CSE
- Mr. K. Srikanth, Asst. Prof., H&S
- Mrs. D. Janaki, Asst. Prof., H&S
- Mrs. V. Sravanthi, Asst. Prof., H&S
- Dr. E. John Alex, Prof. ECE
- Mrs. Muni Praveena Rela, Assoc. Prof. ECE
- Mr. Thirupathi, Asst. Prof., ME
- Mr. Girish, Asst. Prof., ME
- Mrs. G. Kalyani, Assoc. Prof., CE
- Ms. K. Mounika, Asst. Prof., CE

First Floor Incharge:

- Mr. Nageshwar Rao, Assoc. Prof., H&S
- Mrs. V. Vijaya Lakshmi; Asst. Prof., H&S
- Mrs. R.V.S.S. Nagini, Asst. Prof., H&S
- Mr. Ch. Naveen, Asst. Prof., ME
- Mr. M.V.A. Rama Krishna, Assoc. Prof. ME
- Mr. G. Venkataramana, Assoc. Prof. ME

Second Floor Incharge:

- Mr. A. Nageshwara Rao, Assoc. Prof., CSE
- Mrs. V. Alphonsa, Asst. Prof., CSE
- Mr. C. Kumara Swamy, Asst. Prof. CE
- Mrs. A. Anjali, Asst. Prof., CE

Third Floor Incharge:

- Mr. P. Pavan Kumar, Assoc. Prof., ECE
- Mrs. N. Neelima, Assoc. Prof., ECE

Ground Floor Incharge:

- Mr. P.S.R.K. Subrahmanya Sharma, AO

Duties and Responsibilities of the Anti Ragging Committee: (Staff Members)

- Keep a close watch on the movement of outsiders/strangers in the college campus.
- Conduct anti-ragging awareness programme among the students and counsel them.
- Advise students, particularly girls, to regulate their movements and interactions, especially with strangers or undesirable characters.
- Counsel the students to communicate to their parents and faculty, if any sort of ragging occurs.
- Conduct meeting and recommend appropriate action as per the Act of prohibition of ragging in Educational Institutions (26 of 1997) in case of any ragging incident reported.
- Conduct regular meetings with Anti-ragging Squad members, Floor Incharges and student members to review the status in the campus, document it and submit the report to the higher authorities.
- Maintain peaceful and ragging free atmosphere in the college campus/surroundings.
- The members of the committee must plan among themselves for taking necessary steps (posters, banners) and action programme required to prevent ragging.

Duties and Responsibilities of the Anti Ragging Committee: (Squad)

- Go on rounds in and around the College Campus.
- Bring awareness among the students about the repercussions and punishment for involvement in any act of ragging.
- Bring to the notice of the anti ragging committee any cases reported.

Duties and Responsibilities of the Anti Ragging Committee: (Floor Incharges)

- Go on rounds around the floor at regular intervals.
- Monitor the movement of seniors if any near the first year class rooms.
- Inform the anti ragging committee any untoward incident witnessed.

PRINCIPAL

Copy submitted to Secretary
Copy to:

1. All HOD's

2. All Concerned

3. Notice Board

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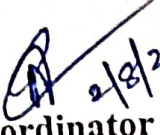
Date: 02/08/2018

CIRCULAR

All the concerned members (attached list) of Anti-Ragging and Discipline Committee are hereby informed to attend the meeting to be conducted on 02/08/2018 at 3.00PM in Room No. 340 (ECE Department Library) without fail.

Agenda:

1. Issues (if any) of students
2. Anti Ragging committes monitoring reg
3. Review of monitoring and tracking the student activities
4. Any other issues with the permission of chair


2/8/2018
Coordinator
(Dr. Janga Prasad)

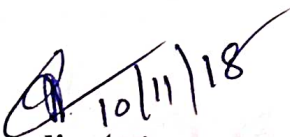

2/8/18
PRINCIPAL
(Dr. M. Janga Reddy)

Date: 10/11/2018

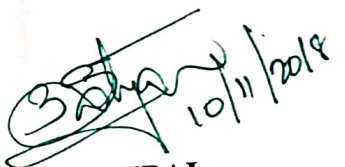
Minutes of the meeting

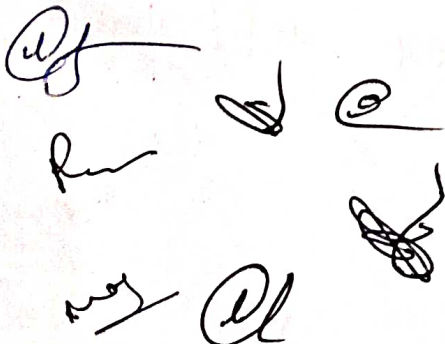
Following members of Anti-Ragging and Discipline Committee are attended the meeting held on 10/11/2018 at 3.00PM in Room No. 342 (ECE Department Library) and decided the following minutes of the meeting.

1. Updated and resolve the issues of students and faculty
2. Followup of mobile utilization in campus and dress code of students and faculty
3. Advised students to be entered in exam hall at 10 minutes before commence
4. Timing of main gate closure during class work


Coordinator
10/11/18

(Dr. Janga Prasad)


10/11/2018
PRINCIPAL
(Dr. Satyanarayana)

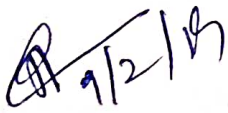


Date: 09/02/2019

Minutes of the meeting

Following members of Anti-Ragging and Discipline Committee are attended the meeting held on 09/02/2019 at 3.00PM in Room No. 342 (ECE Department Library) and decided the following minutes of the meeting.

1. Followup of mobile utilization in campus and dress code of students and faculty
2. Since ,the college main gate is to be closed every class work day for students is 9.30 am, hence decided to warn the students who are coming late regularly.
3. Keep close watch on the visitors of non students or strangers in the college campus
4. To create awareness among the students in the implications of the menace



Coordinator

(Dr. Janga Prasad)



PRINCIPAL

(Dr. Satyanarayana)



Date: 29.01.2021

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **Anti-Ragging & Disciplinary Committee** for the **A.Y. 2020-21**.

Anti-Ragging & Disciplinary Committee

- | | |
|--|------------------|
| 1. Dr. Janga Prasad, Assoc. Prof. of ECE | - Coordinator |
| 2. Mr.A.Nageshwar Rao, Assoc. Prof. of CSE | - Coordinator |
| 3. Mr. M.V.A. Rama Krishna, Assoc. Prof. of ME | - Co-coordinator |
| 4. Mr. G. Krishna Lava Kumar, Asst. Prof. of CSE | - Co-coordinator |
| 5. Mr. K. Srinivas, Assoc. Prof. of CE | - Co-coordinator |
| 6. Dr.Ravi., Assoc. Prof. H&S | - Co-coordinator |
| 7. Mr. Hareesh Kumar Reddy, Asst. Prof., MBA | - Co-coordinator |
| 8. Mr. T. Mohan Rao, Physical Director | - Member |
| 9. Mr. S. Venugopal Rao, Assoc. Prof.,ME | - Member |
| 10. Mr. Veeresh, Asst. Prof. CSE | - Member |
| 11. Mr. N. Vijay Kumar, Asst. Prof. CSE | - Member |
| 12. Dr. A. Sudhakar, Assoc. Prof., ECE | - Member |
| 13. Mr. G. Kumara Swamy, Asst. Prof., ECE | - Member |
| 14. Dr.Ponraj Sankar., Professor, CE | - Member |
| 15. Mr. K. Suresh, Asst. Prof., CE | - Member |
| 16. Dr. C.V. Madhusudhana Rao, Prof., H&S | - Member |
| 17. Mr. Shaik Shakeel, Asst. Prof., H&S | - Member |
| 18. Dr. K. Jagannayaki, Assoc. Prof., MBA | - Member |
| 19. Mr. Vikas Vemula IV ME | - Student Member |
| 20. Mr. Amul Cherukuri IV CSE | - Student Member |
| 21. Ms. A. Manasa IV ECE | - Student Member |
| 22. Mr. Vishwa Saketh IV CE | - Student Member |
| 23. Mr Akshith III ECE | - Student Member |
| 24. Mr. Anand Babu III ME | - Student Member |

Anti-Ragging Squad Team – Outside CMRIT Campus

1. Dr. Pradeep Kumar, Assoc. Prof of ECE
2. Mr. G.Rajendar, Assoc. Prof, ECE
3. Mr. S. Gopala Krishna, Asst. Prof., ECE
4. Mr. Shiva Prasad, Asst. Prof of ECE
5. Mr. K. Kishore Kumar, Asst. Prof., CSE
6. Mr. Asif, Asst. Prof. CSE
7. Mr.N.Suresh, Asst. Prof., CSE
8. Dr.G.Aruna, Asso. Prof. CE
9. Mr. K. Karnukar, Asst. Prof., CE
10. Mr. G.Kiran Kumar, Asst. Prof, CE
11. Mr G.Vijay, Asst. Prof., CE
12. Mr.Prabhakar, Asst. Prof., ME
13. Mr. N. Prabhakar, Asst. Prof., ME
14. Mr. Santosh Kumar, Asst. Prof., ME
15. Mr. Arif Ahmed, Asst. Prof H&S
16. Mr. M. Venkatesh, Asst. Prof H&S
17. Mr. Rajshekhar, Asst. Prof H&S
18. Mr Nageshwar Rao, Asst. Prof. H&S
19. Mr. D. Rajkumar, Asst. Prof., H&S
20. Mr.K.Sai Kumar, Asst. Prof., H&S
21. Mr. Ch. Jagadish Chandra, Asst. Prof., H&S
22. **Circle Inspector of Police, Medchal**
23. **Sub Inspector of Police, Medchal**

Anti-Ragging Squad Team – Inside CMRIT Campus

1. Mr. K. Hareesh Kumar Reddy, Asst. Prof. MBA
2. Mrs.A.Soujanya, Asst. Prof., MBA
3. Mr. A. Balam, Assoc. Prof of CSE
4. Mrs. B. Sunitha Devi, Assoc. Prof., CSE
5. Mr. K. Srikanth, Asst. Prof., H&S
6. Mrs. Parveen banu, Assoc. Prof., H&S
7. Mrs. Bhuvana Asst. Prof., H&S
8. Dr. E. John Alex, Prof. ECE
9. Mrs. Muni Praveena Rela, Assoc. Prof. ECE
10. Mr. Thirupathi, Asst. Prof., ME
11. Mr. Shesha vali Asst. Prof., ME
12. Mrs. G. Kalyani, Assoc. Prof., CE
13. Ms. G.Sailu Asst. Prof., CE

First Floor Incharge:

1. Mr. Nageshwar Rao, Assoc. Prof., H&S
2. Mrs. V. Vijaya Lakshmi, Asst. Prof., H&S
3. Mrs. R.V.S.S. Nagini, Asst. Prof., H&S
4. Mr. Ch. Naveen, Asst. Prof., ME
5. Mr. M.V.A. Rama Krishna, Assoc. Prof. ME
6. Mr.G.Venkataramana, Assoc. Prof. ME

Second Floor Incharge:

1. Mr. A. Nageshwar Rao, Assoc. Prof., CSE
2. Mrs. V. Alphonsa, Asst. Prof., CSE
3. Mr. C. Kumara Swamy, Asst. Prof, CE
4. Mrs. A. Anjali, Asst. Prof., CE

Third Floor Incharge:

1. Mr. P. Pavan Kumar, Assoc. Prof., ECE
2. Mrs M.Akhila Reddy, Asst. Prof., MBA
3. Mrs. G. Anousha Reddy, Asst. Prof., MBA

Ground Floor Incharge:

1. Mr. P.S.R.K. Subrahmanya Sharma, AO

Duties and Responsibilities of the Anti Ragging Committee: (Staff Members)

- Keep a close watch on the movement of outsiders/strangers in the college campus.
- Conduct anti-ragging awareness programme among the students and counsel them.
- Advise students, particularly girls, to regulate their movements and interactions, especially with strangers or undesirable characters.
- Counsel the students to communicate to their parents and faculty, if any sort of ragging occurs.
- Conduct meeting and recommend appropriate action as per the Act of prohibition of ragging in Educational Institutions (26 of 1997) in case of any ragging incident reported..
- Conduct regular meetings with Anti-ragging Squad members, Floor Incharges and student members to review the status in the campus, document it and submit the report to the higher authorities.
- Maintain peaceful and ragging free atmosphere in the college campus/surroundings.
- The members of the committee must plan among themselves for taking necessary steps (posters, banners) and action programme required to prevent ragging.

Duties and Responsibilities of the Anti Ragging Committee: (Squad)

- Go on rounds in and around the College Campus.
- Bring awareness among the students about the repercussions and punishment for involvement in any act of ragging.
- Bring to the notice of the anti ragging committee any cases reported.

Duties and Responsibilities of the Anti Ragging Committee: (Floor Incharges)

- Go on rounds around the floor at regular intervals.
- Monitor the movement of seniors if any near the first year class rooms.
- Inform the anti ragging committee any untoward incident witnessed.

Copy submitted to Secretary

Copy to: 1. All HOD's 2. All Concerned 3. Notice Board

PRINCIPAL

(Signature)

4. Office File

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



CMR INSTITUTE OF TECHNOLOGY (UG AUTONOMOUS)

Kandlakoya(V), Medchal Road, Hyderabad -501401
Ph.No.08418-200720,9247605109 FaxNo.08418-200240



Date: 16.08.2021

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **Anti-Ragging & Disciplinary Committee** for the A.Y.2021-22.

ANTI-RAGGING & DISCIPLINARY COMMITTEE			
S.No	Name and Designation	Department	Role
1.	Dr.Janga Prasad, Assoc.Prof.	ECE	Coordinator
2.	Mr.A.Nageshwar Rao, Assoc.Prof.	CSE	Coordinator
3.	Mr.M.V.A.Rama Krishna, Assoc.Prof.	ME	Coordinator
4.	Mr.G.Krishna.LavaKumar, Asst.Prof.	CSE	Coordinator
5.	Mr.K.Srinivas, Assoc.Prof.	CE	Coordinator
6.	Mr. Hareesh Kumar Reddy, Asst.Prof	MBA	Coordinator
7.	Mr.T.Mohan Rao,	Physical Director	Member
8.	Mr.C. Rama Krishna, Asst.Prof.	CSE(DS)	Member
9.	Mr.K. Chandramouli, Asst.Prof.	CSE(AI&ML)	Member
10.	Dr.A. Sudhakar, Assoc. Prof.,	ECE	Member
11.	Mr. G.Kumara Swamy, Asst.Prof.,	ECE	Member
12.	Dr.K.Suresh, Asst.Prof.,	CE	Member
13.	Dr.C.V.Madhusudhana Rao, Prof.,	H&S	Member
14.	Mr.Shaik Shakeel, Asst.Prof.,	H&S	Member
15.	Mr.V.Manikanta	III-CSE	Student Member
16.	Ms.Indu Aishwarya	IV-CSE	Student Member
17.	Ms.K.Jaya Arpitha	IIIME	Student Member
18.	Ms.G.Pravalika	III ECE	Student Member
19.	Mr.Monish	IVCE	Student Member
20.	Mr.A.Sowjanya	III-CE	Student Member
21.	Mr.Akshith	IV ECE	Student Member
22.	Mr.K.Revanth Reddy	IV-ME	Student Member
23.	Mr.Syed Babar	II-MBA	Student Member
ANTI-RAGGING SQUAD TEAM - INSIDE CMRIT CAMPUS			
S.No	Name and Designation	Department	Role
24.	Mrs.N.Vanaja, Asst.Prof.	MBA	Member
25.	Mrs.A.Sowjanya, Asst.Prof.,	MBA	Member
26.	Mr.A.Balaram, Assoc. Prof	CSE	Member
27.	Mrs.B.Sunitha Devi, Assoc. Prof.,	CSE	Member
28.	Mr. K.Srikanth, Asst.Prof.,	H&S	Member
29.	Mrs.Bhuvana Asst.Prof.,	H&S	Member
30.	Mrs.Parveenbanu, Assoc.Prof.,	H&S	Member
31.	Dr.E.John Alex, Prof.	ECE	Member
32.	Mrs.Muni Praveena Rela, Assoc. Prof.	ECE	Member
33.	Mr.Thirupathi, Asst.Prof.,	ME	Member
34.	Mrs.G.Kalyani, Assoc.Prof.,	CE	Member
35.	Ms.G.Sailu Asst.Prof	CE	Member
ANTI-RAGGING SQUAD TEAM - OUTSIDE CMRIT CAMPUS			
S.No	Name and Designation	Department	Role
36.	Dr.Pradeep Kumar, Assoc.Prof	ECE	Member
37.	Mr.G.Rajendar, Assoc.Prof,	ECE	Member
38.	Mr.S.Gopala Krishna, Asst. Prof.,	ECE	Member
39.	Mr.Shiva Prasad, Asst.Prof	ECE	Member
40.	Mr.N.Suresh, Asst.Prof.,	CSE(DS)	Member

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

41.	Mr.K.Karunakar,Asst.Prof.	CE	Member
42.	MrG.Vijay, Asst.Prof.,	CE	Member
43.	Mr. N.Prabhakar,Asst.Prof.,	ME	Member
44.	Mr.SantoshKumar, Asst.Prof.,	ME	Member
45.	Mr.M.Venkatesham,Asst.Prof	H&S	Member
46.	Mr.Rajshekhhar,Asst.Prof	H&S	Member
47.	MrG.Nageshwar Rao, Asst.Prof.	H&S	Member
48.	Mr. D.Rajkumar,Asst.Prof.,	H&S	Member
49.	Mrs.V. Anusha,Asst.Prof.,	CSE(AI&ML)	Member
50.	Mrs.B.Rajini,Asst.Prof.,	H&S	Member

Duties and Responsibilities of the Anti-Ragging Committee:(Staff Members)

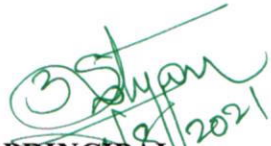
- Keep a close watch on the movement of outsiders/strangers in the college campus.
- Conduct anti-ragging awareness programme among the students and counsel them.
- Advise students, particularly girls, to regulate their movements and interactions, especially with strangers or undesirable characters.
- Counsel the students to communicate to their parents and faculty ,if any sort of ragging occurs.
- Conduct meeting and recommend appropriate action as per the Act of prohibition of ragging in Educational Institutions (26of1997) in case of any ragging incident reported..
- Conduct regular meetings with Anti-ragging Squad members, Floor Incharges and student members to review the status in the campus, document it and submit the report to the higher authorities.
- Maintain peaceful and ragging free atmosphere in the college campus/surroundings.
- The members of the committee must plan among themselves for taking necessary steps(posters, banners)and action programme required to prevent ragging.

Duties and Responsibilities of the Anti-Ragging Committee:(Squad)

- Go on rounds in and around the College Campus.
- Bring awareness among the students about the repercussions and punishment for involvement in any act of ragging.
- Bring to the notice of the anti-ragging committee any cases reported.

Duties and Responsibilities of the Anti-Ragging Committee:(Floor Incharges)

- Go on rounds around the floor at regular intervals.
- Monitor the movement of seniors if any near the first year classrooms.
- Inform the anti-ragging committee any untoward incident witnessed.


PRINCIPAL
Principal
CMR INSTITUTE OF TECHNOLOGY
 Kandlakoya (V), Medchal Road,
 Hyderabad-501 401.

Copy submitted to Secretary
Copy to:

1.All HOD's

2.All Concerned

3.Notice Board

4.Office File



CMR INSTITUTE OF TECHNOLOGY
(UGC AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad-501401

Date: 23/08/2021

Minutes of the meeting

Following members of Anti-Ragging and Discipline Committee are attended the meeting held on 23/08/2021 at 3.00 PM in Room No. 301 (ECE Department) and decided the following minutes of the meeting.

1. Followup of mobile utilization in campus and dress code of students and faculty
2. Since ,the college main gate is to be closed every class work day for students is 9.30 am, hence decided to warn the students who are coming late regularly.
3. Keep close watch on the visitors of non students or strangers in the college campus
4. To create awareness among the students in the implications of the menace


Coordinator

(Dr. Janga Prasad)


PRINCIPAL

(Dr. B.Satyanarayana)

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

MEASURES TAKEN BY THE COLLEGE TO PREVENT RAGGING

Date: 16.08.2021

1. Anti Ragging committee is formed headed by a professor, senior teaching staff members and two students from each branch.
2. Counseling regarding the ragging menace and its implications was carried out by the respective counselors.
3. All the latest developments and Govt./High court orders are circulated in all class rooms from time to time.
4. All the related news appeared in print media is displayed in all the Notice Boards.
5. Separate teams are formed to monitor the activities in and around the college.
6. Frequent meetings of the Anti Ragging committee are conducted and measures in this regard are taken.
7. Meetings are conducted by principal with students and informed the consequences of ragging.
8. Lunch timings for 1st year and 2nd year are separated.
9. Mobile teams are formed and are positioned at places like RTC bus stop in front of the college. The mobile teams are positioned between 8.30 am to 10.00 am and 3.30 pm to 5.00 pm.
10. Police personnel from the medchal police station were called and were taken to each class room to inform the consequences of ragging. All the students were assembled in the seminar hall and oath was taken by all students in front of the S.I., anti ragging committee members and management.
11. Important Telephone numbers of the police personnel, Principal, A.O. and Disciplinary committee coordinator were informed to all students and displayed in the notice boards.


COORDINATOR


PRINCIPAL
Principal

CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



**CMRINSTITUTE OF TECHNOLOGY
(UGCAUTONOMOUS)**

Kandlakoya(V), Medchal Road, Hyderabad –501401
Ph.No.08418-200720,9247605109 FaxNo.08418-200240



Date: 18.07.2022

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **Anti-Ragging & Disciplinary Committee** for the **A.Y.2022-23**.

Committee: Anti-Ragging & Disciplinary Committee			
S.No	Name and Designation	Department	Role
1	Dr. Janga Prasad, Assoc. Prof.	ECE	Coordinator
2	Mr.A.Nageshwar Rao, Assoc. Prof.	CSE	Coordinator
3	Mr. M.V.A. Rama Krishna, Assoc. Prof.	ME	Coordinator
4	Mr. G. Krishna Lava Kumar, Asst. Prof.	CSE	Coordinator
5	Mr. K. Srinivas, Assoc. Prof.	CE	Coordinator
6	Dr. M. Ravi, Asst. Prof.	H&S	Coordinator
7	Ms. Vanaja	MBA	Coordinator
8	Mr. T. Mohan Rao,	Physical Director	Member
9	Mr. C. Rama Krishna, Asst. Prof.	CSE(DS)	Member
10	Mr. K. Chandramouli, Asst. Prof.	CSE(AI&ML)	Member
11	Dr. A. Sudhakar, Assoc. Prof.,	ECE	Member
12	Mr. G. Kumara Swamy, Asst. Prof.,	ECE	Member
13	Mr H Venkata Subbaiah	CSE(DS)	Member
14	Mr.G.Nageshwar Rao, Assoc. Prof.,	H&S	Member
15	Mrs.D Janaki Asst. Prof	MBA	Member
16	Ms. B.Srija	II MBA	Student Member
17	Mr Sanjay Surya	II MBA	Student Member
18	Mr.Bhavinav	III-CSE(DS)	Student Member
19	Mr.V. Manikanta	IV-CSE	Student Member
20	Ms. K. Jaya Arpitha	III ME	Student Member
21	Ms.G.Pravalika	III ECE	Student Member
Anti-Ragging Squad Team – Inside CMRIT Campus			
S.No	Name and Designation	Department	Role
1	Mrs. N.Vanaja, Asst. Prof.	MBA	Member
2	Mrs.A.Sowjanya, Asst. Prof.,	MBA	Member
3	Mr. A. Balaram, Assoc. Prof	CSE	Member
4	Mrs. B. Sunitha Devi, Assoc. Prof.,	CSE	Member
5	Mr. K. Srikanth, Asst. Prof.,	H&S	Member
6	Mrs. Bhuvana Asst. Prof.,	H&S	Member
7	Mrs. Parveen Banu, Assoc. Prof.,	H&S	Member
8	Dr. E. John Alex, Prof.	ECE	Member
9	Mrs. Muni Praveena Rela, Assoc. Prof.	ECE	Member
10	Mrs. G. Kalyani, Assoc. Prof.,	CE	Member
11	Mr Satyanarayana	ME	Member
12	Ms. G.Sailu Asst. Prof	CE	Member
Anti-Ragging Squad Team – Outside CMRIT Campus			
S.No	Name and Designation	Department	Role
1	Dr. Pradeep Kumar, Assoc. Prof	ECE	Member
2	Mr. G.Rajendar, Assoc. Prof,	ECE	Member
3	Mr. S. Gopala Krishna, Asst. Prof.,	ECE	Member

Principal

4	Mr. Shiva Prasad, Asst. Prof	ECE	Member
5	Mr N Abhishaik	CSE	Member
6	Mrs G.Ranitha	CSE(DS)	Member
7	Mr.N.Suresh, Asst. Prof.,	CSE(AI&ML)	Member
9	Mr. K. Karunakar, Asst. Prof.	CE	Member
11	Mr G.Vijay, Asst. Prof.,	CE	Member
12	Mr. N. Prabhakar, Asst. Prof.,	ME	Member
13	Mr. Santosh Kumar, Asst. Prof.,	ME	Member
14	Ms N Vanaja, Asst.Prof	MBA	Member
15	Mrs. B.Rajini, Asst. Prof.,	H&S	Member
16	Mr. Rajshekhar,Asst.Prof	H&S	Member
17	Mr G.Nageshwar Rao, Asst. Prof.	H&S	Member
18	Mr. D. Rajkumar, Asst. Prof.,	H&S	Member
19	Circle Inspector of Police, Medchal		Member
20	Sub Inspector of Police, Medchal		Member

Duties and Responsibilities of the Anti-Ragging Committee:(Staff Members)

- Keep a close watch on the movement of outsiders/strangers in the college campus.
- Conduct anti-ragging awareness programme among the students and counsel them.
- Advise students, particularly girls, to regulate their movements and interactions, especially with strangers or undesirable characters.
- Counsel the students to communicate to their parents and faculty ,if any sort of ragging occurs.
- Conduct meeting and recommend appropriate action as per the Act of prohibition of ragging in Educational Institutions (26of1997) in case of any ragging incident reported..
- Conduct regular meetings with Anti-ragging Squad members, Floor Incharges and student members to review the status in the campus, document it and submit the report to the higher authorities.
- Maintain peaceful and ragging free atmosphere in the college campus/surroundings.
- The members of the committee must plan among themselves for taking necessary steps(posters, banners)and action programme required to prevent ragging.

Duties and Responsibilities of the Anti-Ragging Committee:(Squad)

- Go on rounds in and around the College Campus.
- Bring awareness among the students about the repercussions and punishment for involvement in any act of ragging.
- Bring to the notice of the anti-ragging committee any cases reported.

Duties and Responsibilities of the Anti-Ragging Committee:(Floor Incharges)


- Go on rounds around the floor at regular intervals.
- Monitor the movement of seniors if any near the first year classrooms.
- Inform the anti-ragging committee any untoward incident witnessed.

Copy submitted to Secretary

Copy to: 1.All HOD's

2.All Concerned

3.Notice Board


PRINCIPAL

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

Date: 25/07/2022

Minutes of the meeting

Following members of Anti-Ragging and Discipline Committee are attended the meeting held on 25/07/2022 at 12.10 PM in Room No. 302 (ECE Department) and decided the following minutes of the meeting.

1. Followup of mobile utilization in campus and dress code of students and faculty
2. Since ,the college main gate is to be closed every class work day for students is 9.30 am, hence decided to warn the students who are coming late regularly.
3. Keep close watch on the visitors of non students or strangers in the college campus
4. To create awareness among the students in the implications of the menace


Coordinator

(Dr. Janga Prasad)


PRINCIPAL

(Dr. B.Satyanarayana)

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

MEASURES TAKEN BY THE COLLEGE TO PREVENT RAGGING

Date: 18.07.2022

1. Anti Ragging committee is formed headed by a professor, senior teaching staff members and two students from each branch.
2. Counseling regarding the ragging menace and its implications was carried out by the respective counselors.
3. All the latest developments and Govt./High court orders are circulated in all class rooms from time to time.
4. All the related news appeared in print media is displayed in all the Notice Boards.
5. Separate teams are formed to monitor the activities in and around the college.
6. Frequent meetings of the Anti Ragging committee are conducted and measures in this regard are taken.
7. Meetings are conducted by principal with students and informed the consequences of ragging.
8. Lunch timings for 1st year and 2nd year are separated.
9. Mobile teams are formed and are positioned at places like RTC bus stop in front of the college. The mobile teams are positioned between 8.30 am to 10.00 am and 3.30 pm to 5.00 pm.
10. Police personnel from the medchal police station were called and were taken to each class room to inform the consequences of ragging. All the students were assembled in the seminar hall and oath was taken by all students in front of the S.I., anti ragging committee members and management.
11. Important Telephone numbers of the police personnel, Principal, A.O. and Disciplinary committee coordinator were informed to all students and displayed in the notice boards.


COORDINATOR


PRINCIPAL
18/7/2022

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.



Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

GRIEVANCE REDRESSAL CELL

The Grievance Redressal Cell (GRC) settles the genuine grievances of students, staff and parents to maintain healthy relationship between and amongst them. Based on complaint lodged by the aggrieved parties, the cell inquires and suggests the remedial action to be initiated, at the earliest.

Constitution:

S. No.	Category	Status
1	Head of the Institution	Chairman
2	Controller of Examinations	Member
3	Three faculty members nominated by HOI including one lady faculty	Member
4	Two members from non-teaching staff nominated by HOI	Member
5	Dean, student affairs and activities	Member Secretary
6	Coordinator, Anti ragging and discipline	Member

Frequency of Meeting:

The committee should meet at least four times during the academic year and as the case may be. The member secretary in consultation with the chairman prepares and circulates the agenda of the meeting well in advance. The member secretary maintains the minutes of the meeting and action taken report.

Quorum: Two-third members constitute the quorum. If there is no quorum for the meeting convened up to half an hour, then the meeting shall stand adjourned to the next convenient day. However, if any complaint is raised against on any of the member(s) of the committee, those member(s) will be expelled from such meeting(s).

Term: The tenure of the members shall be three years.

Functions: The role and responsibilities are to

1. Conduct awareness programs on sources and consequences of grievances.
2. Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
3. Deal with all categories of grievances of students/staff except on examination cell and HOI.
4. Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.
6. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
7. Convey the decision of the grievance cell to the complainant(s) through office of the Director.
8. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.





CMR INSTITUTE OF TECHNOLOGY

UGC Autonomous



(Approved by AICTE, Permanently Affiliated to JNTUH, Accredited by NBA & NAAC with 'A' Grade)
Kandlakoya (V), Medchal District, Hyderabad-501 401

9. Review the cases received/attended/pending and submit statistical report on the same to Director.
10. Document all the grievances referred to the cell at Director's office.

Date: 02.07.2018

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **Grievances Redressal Committee** for the **A.Y. 2018-19**.

- | | |
|---|------------------|
| 1. Dr. M. Srinivas, Prof., MBA | - Coordinator |
| 2. Mr. G. Venkata Ramana, Asso. Prof. ME | - Co-Coordinator |
| 3. Dr. B. Tulasi Lakshmi Devi, Prof. Maths, H&S | - Co-Coordinator |
| 4. Mr. P. Pavan Kumar, Asso. Prof., CSE | - Member |
| 5. Mr. M.V.A. Ramakrishna, Assoc. Prof., ME | - Member |
| 6. Mrs. Muni Praveena Rela, Assoc. Prof., ECE | - Member |
| 7. Mr. K. Srinivas, Asso. Prof., CE | - Member |
| 8. Dr. K. Jagannayaki, Asso. Prof. MBA | - Member |

Duties and Responsibilities of the Grievances Redressal Committee:

- The cases will be attended promptly on receipt of written grievances from the students/faculty.
- The committee formally review all cases and will act accordingly as per the provisions as laid down in the institutional policies.
- The committee will give the report to the Principal about the cases attended and forward the recommendation to the principal, the penalty to be imposed, action to be taken and corrective measures to be formulated.


PRINCIPAL

Copy submitted to Secretary

Copy to:

1. All HOD's
2. All Concerned
3. Notice Board
4. Office File







CMR INSTITUTE OF TECHNOLOGY
(Autonomous)

Kandlakoya(V), Medchal Road, Hyderabad – 501 401
Ph. No. 08418-222042, 22106 Fax No. 08418-222106
(2018-19)

03-01-2019

MINUTES OF THE MEETING

Members Participated

1. Dr. M. Srinivas, Prof, MBA 
2. Mr. P. Pavan Kumar, Assoc. Prof, CSE 
3. Dr. B. Tulasi Lakshmi Devi, Prof, Maths, H&S 
4. Dr. K. Jagannayaki, Assoc. Prof, MBA 

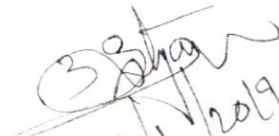
AGENDA:

Grievance regarding Provision of College Radio.

RECOMMENDATIONS:

Based on the entire discussions, the committee has agreed for the above Proposal.

Forwarded to Principal


31/1/2019

Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal,
Hyderabad 501 401.





CMR INSTITUTE OF TECHNOLOGY

(Autonomous)

Kandlakoya(V), Medchal Road, Hyderabad – 501 401

Ph. No. 08418-222042, 22106 Fax No. 08418-222106

(2018-19)

24-01-2019

ACTION TAKEN REPORT

1. In view of the requirements of the students, it has been decided to provide the college Radio during break time.
2. The committee has also decided to play patriotic and motivational songs in college radio.

A handwritten signature in black ink, appearing to read 'B. Sharma' with the date '24/1/19' written below it.

Principal

Circular

Ref No. CMRIT/2019-20/GRIEVANCE/CIR-No-01

Date: 01/07/2019

This is hereby inform that the following members are deputed as **GRIEVANCE REDRESSAL CELL** for the academic year 2019-2020.

Members in the Committee

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha II B.Tech	CSE	Member
11	Supriya A I B.Tech	ECE	Member


Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Circular

Ref No. CMRIT/2019-20/GRIEVANCE/CIR-No-02

Date: 08/07/2019

All the members of Grievance Redressal Cell are requested to attend meeting on 13.07.2019 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

H. Ramachari
8/7/19

Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2019-20/GRIEVANCE/MOM-No-01

Date: 13-07-2019

Minutes of Meeting

With reference to the circular dated on 08-07-2019, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 13-07-2019 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha II B.Tech	CSE	Member
11	Supriya A I B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,



Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Conduct awareness programs on sources and consequences of grievances
2. Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
3. Deal with all categories of grievances of students/staff except on examination cell and HOI.
4. Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem
5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.

H. Ramesh
13/7/14

Member Secretary

Circular

Ref No. CMRIT/2019-20/GRIEVANCE/CIR-No-03

Date: 07/10/2019

All the members of Grievance Redressal Cell are requested to attend meeting on 12.10.2019 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
- Item 2.** Convey the decision of the grievance cell to the complainant(s) through office of the Director.
- Item 3.** Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
- Item 4.** Review the cases received/attended/pending and submit statistical report on the same to Director.
- Item 5.** Document all the grievances referred to the cell at Director's office

H. Ramesh
7/10/19
Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2019-20/GRIEVANCE/MOM-No-02

Date: 12-10-2019

Minutes of Meeting

With reference to the circular dated on 07-10-2019, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 12-10-2019 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha II B.Tech	CSE	Member
11	Supriya A I B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
2. Convey the decision of the grievance cell to the complainant(s) through office of the Director.
3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.


Member Secretary

Circular

Ref No. CMRIT/2019-20/GRIEVANCE/CIR-No-04

Date: 06/01/2020

All the members of Grievance Redressal Cell are requested to attend meeting on 11.01.2020 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

H. Ramulu
6/1/20

Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2019-20/GRIEVANCE/MOM-No-03

Date: 11-01-2020

Minutes of Meeting

With reference to the circular dated on 06-01-2020, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 11-01-2020 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha II B.Tech	CSE	Member
11	Supriya A I B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Conduct awareness programs on sources and consequences of grievances
2. Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
3. Deal with all categories of grievances of students/staff except on examination cell and HOI.
4. Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.



Member Secretary

Circular

Ref No. CMRIT/2019-20/GRIEVANCE/CIR-No-05

Date: 09/01/2020

All the members of Grievance Redressal Cell are requested to attend meeting on 14.01.2020 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
- Item 2.** Convey the decision of the grievance cell to the complainant(s) through office of the Director.
- Item 3.** Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
- Item 4.** Review the cases received/attended/pending and submit statistical report on the same to Director.
- Item 5.** Document all the grievances referred to the cell at Director's office


9/1/20
Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2019-20/GRIEVANCE/MOM-No-04

Date: 14-10-2020

Minutes of Meeting

With reference to the circular dated on 09-01-2020, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 14-01-2020 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha II B.Tech	CSE	Member
11	Supriya A I B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
2. Convey the decision of the grievance cell to the complainant(s) through office of the Director.
3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.

H. Ramesh
14/10/20

Member Secretary

Circular

Ref No. CMRIT/2020-21/GRIEVANCE/CIR-No-01

Date: 01/09/2020

This is hereby inform that the following members are deputed as **GRIEVANCE REDRESSAL CELL** for the academic year 2020-2021.

Members in the Committee

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha III B.Tech	CSE	Member
11	Supriya A II B.Tech	ECE	Member

H. Ray
Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Circular

Ref No. CMRIT/2020-21/GRIEVANCE/CIR-No-02

Date: 07/09/2020

All the members of Grievance Redressal Cell are requested to attend meeting on 12.09.2020 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

G. Ramesh
7/9/20

Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2020-21/GRIEVANCE/MOM-No-01

Date: 12-09-2020

Minutes of Meeting

With reference to the circular dated on 07-09-2020, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 12-09-2020 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha III B.Tech	CSE	Member
11	Supriya A II B.Tech	ECE	Member



The following points were discussed during the meeting and the minutes were recorded as below,

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1. Conduct awareness programs on sources and consequences of grievances
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5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.

G. Ramesh
12/9/12

Member Secretary

Circular

Ref No. CMRIT/2020-21/GRIEVANCE/CIR-No-03

Date: 08/12/2020

All the members of Grievance Redressal Cell are requested to attend meeting on 12.12.2020 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
- Item 2.** Convey the decision of the grievance cell to the complainant(s) through office of the Director.
- Item 3.** Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
- Item 4.** Review the cases received/attended/pending and submit statistical report on the same to Director.
- Item 5.** Document all the grievances referred to the cell at Director's office


Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2020-21/GRIEVANCE/MOM-No-02

Date: 12-12-2020

Minutes of Meeting

With reference to the circular dated on 08-12-2020, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 12-12-2020 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha III B.Tech	CSE	Member
11	Supriya A II B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
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3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.

G. Ranale
2/2/24

Member Secretary

Circular

Ref No. CMRIT/2020-21/GRIEVANCE/CIR-No-04

Date: 09/02/2021

All the members of Grievance Redressal Cell are requested to attend meeting on 13.02.2021 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

G. Ramakrishna
9/2/21

Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2020-21/GRIEVANCE/MOM-No-03

Date: 13-02-2021

Minutes of Meeting

With reference to the circular dated on 09-02-2021, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 13-02-2021 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha III B.Tech	CSE	Member
11	Supriya A II B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Conduct awareness programs on sources and consequences of grievances
2. Resolve grievance of behavioral/academic issues between student-student/studentstaff/staff-staff.
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4. Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.


13/12/21
Member Secretary

Circular

Ref No. CMRIT/2020-21/GRIEVANCE/CIR-No-05

Date: 24/05/2021

All the members of Grievance Redressal Cell are requested to attend meeting on 29.05.2021 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
- Item 2.** Convey the decision of the grievance cell to the complainant(s) through office of the Director.
- Item 3.** Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
- Item 4.** Review the cases received/attended/pending and submit statistical report on the same to Director.
- Item 5.** Document all the grievances referred to the cell at Director's office

H. Ramulu
24/5/21
Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2020-21/GRIEVANCE/MOM-No-04

Date: 29-05-2021

Minutes of Meeting

With reference to the circular dated on 24-05-2021, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 29-05-2021 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	H&S	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. G Nagaramadevi, Dean Student Affairs	CSE	Member Secretary
10	A Haritha III B.Tech	CSE	Member
11	Supriya A II B.Tech	ECE	Member

The following points were discussed during the meeting and the minutes were recorded as below,

Principal CMRIT welcomed all the members of committee and requested the Member Secretary to preside over the meeting and to grant absence in general to those who are unable to attend the meeting and reported orally about developments that took place in CMRIT.

1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
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3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.
4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.

G. Ramulu
25/5/21
Member Secretary

Circular

Ref No. CMRIT/2021-22/GRIEVANCE/CIR-No-01

Date: 03/07/2021

This is hereby inform that the following members are deputed as **GRIEVANCE REDRESSAL CELL** for the academic year 2021-2022.

Members in the Committee

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member


Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Circular

Ref No. CMRIT/2021-22/GRIEVANCE/CIR-No-02

Date: 16/07/2021

All the members of Grievance Redressal Cell are requested to attend meeting on 19.07.2021 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.


Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2021-22/GRIEVANCE/MOM-No-01

Date: 19-07-2021

Minutes of Meeting

With reference to the circular dated on 16-07-2021, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 19-07-2021 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE, JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary, COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member

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3. Deal with all categories of grievances of students/staff except on examination cell and HOI.



4. Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem
5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.



Member Secretary

Circular

Ref No. CMRIT/2021-22/GRIEVANCE/CIR-No-04

Date: 19/10/2021

All the members of Grievance Redressal Cell are requested to attend meeting on 22.10.2021 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

Item 1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.

Item 2. Convey the decision of the grievance cell to the complainant(s) through office of the Director.

Item 3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.

Item 4. Review the cases received/attended/pending and submit statistical report on the same to Director.

Item 5. Document all the grievances referred to the cell at Director's office


19/10/21
Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2021-22/GRIEVANCE/MOM-No-02

Date: 22-10-2021

Minutes of Meeting

With reference to the circular dated on 19-10-2021, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 22-10-2021 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE, JNTUH	JNTUH, Nominee
3	Mr. D. Upendar Chary, COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member

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4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.


22/10/20

Member Secretary

Circular

Ref No. CMRIT/2021-22/GRIEVANCE/CIR-No-05

Date: 18/01/2022

All the members of Grievance Redressal Cell are requested to attend meeting on 21.01.2022 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
- Item 4.** Advise staff/students to put their grievances in writing in the suggestion/drop box and/or to discuss personally with any of the members of the cell to solve the problem.
- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.



Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2021-22/GRIEVANCE/MOM-No-03

Date: 21-01-2022

Minutes of Meeting

With reference to the circular dated on 18-01-2022, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 21-01-2022 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE, JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary, COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member

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5. Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.



Member Secretary



Circular

Ref No. CMRIT/2021-22/GRIEVANCE/CIR-No-05

Date: 26/04/2022

All the members of Grievance Redressal Cell are requested to attend meeting on 29.04.2022 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

Item 1. Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.

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Item 3. Provide an opportunity to be heard to the aggrieved party in case dissatisfied with the decision of the cell, aggrieved may appeal to the Director within two days and no appeals entertained later.

Item 4. Review the cases received/attended/pending and submit statistical report on the same to Director.

Item 5. Document all the grievances referred to the cell at Director's office



Member Secretary

Copy to:

1. The Principal
2. All the Committee Members



RefNo. CMRIT/2021-22/GRIEVANCE/MOM-No-04

Date: 29-04-2022

Minutes of Meeting

With reference to the circular dated on 26-04-2022, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 29-04-2022 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE, JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary, COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member

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4. Review the cases received/attended/pending and submit statistical report on the same to Director.
5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.



Member Secretary

Circular

Ref No. CMRIT/2022-23/GRIEVANCE/CIR-No-01

Date: 02/07/2022

This is hereby inform that the following members are deputed as **GRIEVANCE REDRESSAL CELL** for the academic year 2022-2023.

Members in the Committee

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE,JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary,COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan III B.Tech	ECE	Member
11	B.Vaishnavi III B.Tech	ECE	Member


Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Circular

Ref No. CMRIT/2022-23/GRIEVANCE/CIR-No-02

Date: 12/07/2022

All the members of Grievance Redressal Cell are requested to attend meeting on 15.07.2022 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Conduct awareness programs on sources and consequences of grievances
- Item 2.** Resolve grievance of behavioral/academic issues between student-student/student-staff/staff-staff.
- Item 3.** Deal with all categories of grievances of students/staff except on examination cell and HOI.
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- Item 5.** Enquire into the complaints received from the aggrieved students/staff about any incident including ragging and non-confidential examination matters.



Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2022-23/GRIEVANCE/MOM-No-01

Date: 15-07-2022

Minutes of Meeting

With reference to the circular dated on 12-07-2022, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 15-07-2022 at 12:00 PM.

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S No	Name & Designation	Department	Role
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4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
7	Mrs. Nagamani, Sr. Asst.	Admin	Member
8	Mrs. Kamala, Programmer	H&S	Member
9	Dr. Nirmal Kumar, Dean Student Affairs	CSE	Member Secretary
10	D. Harshavardhan II B.Tech	ECE	Member
11	B.Vaishnavi II B.Tech	ECE	Member

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Date: 15-07-2022

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Circular

Ref No. CMRIT/2022-23/GRIEVANCE/CIR-No-03

Date: 20/09/2022

All the members of Grievance Redressal Cell are requested to attend meeting on 23.09.2022 at 12:00PM, at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad.

Agenda of Meeting:

- Item 1.** Recommend on the punitive action i.e. counsel, penalty, levy, seize, impose, confiscate, sanction, remedy, etc to the Director.
- Item 2.** Convey the decision of the grievance cell to the complainant(s) through office of the Director.
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- Item 4.** Review the cases received/attended/pending and submit statistical report on the same to Director.
- Item 5.** Document all the grievances referred to the cell at Director's office



Member Secretary

Copy to:

1. The Principal
2. All the Committee Members

Ref No. CMRIT/2022-23/GRIEVANCE/MOM-No-02

Date: 23-09-2022

Minutes of Meeting

With reference to the circular dated on 20-09-2022, the following members of Grievance Redressal Cell have been assembled at Board Room, Main Block of CMRIT, Kandlakoya, Hyderabad, on 23-09-2022 at 12:00 PM.

Members of Grievance Redressal Cell:

S No	Name & Designation	Department	Role
1	Dr. B. Satyanarayana, Prof., CSE, Principal	-	Chairman
2	Dr.T.Satya Savithri, Prof	ECE, JNTUH	JNTUH, Nominee
3	Mr. D. Upender Chary, COE	ME	Member
4	Mr. G. Venkata Ramana, Asso. Prof.	ME	Member
5	Dr. B. Tulasi Lakshmi Devi, Prof. Maths,	H&S	Member
6	Mr. P. Pavan Kumar, Asso. Prof.,	CSE	Member
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5. Document all the grievances referred to the cell at Director's office

Member Secretary concluded the meeting with vote of thanks and expressed his gratitude to the entire member for their valuable suggestions.


Member Secretary

GRIEVANCE REDRESSAL POLICY



CMR INSTITUTE OF TECHNOLOGY

(UGC - Autonomous)

Approved by AICTE, Permanently Affiliated to JNTUH, Accredited by NBA and NAAC with A Grade

Kandlakoya(V), Medchal District, Hyderabad-501 401, Telangana State

Landline: 08418-200720; Fax: 08418-200240

E-mail: principal@cmritonline.ac.in

Web: www.cmritonline.ac.in

May 2023



Principal
CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

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GRIEVANCE REDRESSAL POLICY

1. Preamble

AICTE has notified a regulation that a committee for grievance redressal has to be established in all the AICTE approval technical institutions in order to ensure transparency, for imparting technical education, with the objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances.

2. Definition

“Grievances or compliant” includes any communication that expresses dissatisfaction, harassment with respect to the conduct or any act of omission or commission or deficiency of service and is of the nature of seeking a remedial action.

The Grievances may broadly include the following complaints of the aggrieved student

- a. Academic
- b. Non-Academic
- c. Grievances related Assessment
- d. Grievances related to Victimization
- e. Grievances related to Attendance
- f. Grievances related to heavy charging of fees
- g. Grievances regarding conduction of examinations
- h. Harassment by students or the teachers etc.
- i. Harassment of women at workplace
- j. Harassment of SC/ST students and faculty

3. Objectives

The purpose of this policy is to set forth the policies and procedures to be followed in receiving handling responding and resolving any grievance against persons/department/institute with respect to the services offered by it. While dealing the compliant, the committee at all levels will observe law of natural justice and hear the compliant of the concerned people.

The students and faculty are the main stakeholders in any academic institution and the institute endeavours to make all the efforts to ensure that transparency is observed in all of the activities at different stages. Taking this sprit in consideration, the institution has decided that to provide a mechanism to students and faculty for redressal of their grievances.

The following are the broad objectives for handling the grievances:

- To provide equal and fair treatment to all stakeholders without any bias at all the times.
- To ensure that all issues raised by stakeholders are dealt with courtesy and resolved in stipulated timeliness.
- To develop an adequate and timely organizational framework to promptly address and resolve stakeholders grievances fairly and equally.
- To provide easy accessibility to the all the stakeholders for an immediate grievance redressal.

4. How to Raise the Grievance

The Stakeholders can raise grievances through the following modes

Through SMS/Call: message/call to contact number specified on institute website to register the compliant

Email: Stakeholders may write compliant by using email specified on institute website to register the compliant.

Letter: The Stakeholders can write a letter to the authorities

Website: The stakeholders may also raise the grievance by downloading the grievance redressal form from the institute portal (<https://cmrithyderabad.edu.in//download> and forms)

5. Maintenance of Records of Grievance and Reporting

The Chairman of grievance committee preserves all records pertaining to grievance/compliant received resolution and closer of the grievance. The compliant shall be transferred to the concerned intermediary within three working days, provided however that resolution time shall not exceed 20 day from the date of the receipt of the compliant from the compliant.

6. Closer of Grievance

Every grievance shall be disposed-off within a period of 20 days of its receipt and a final statement shall be sent to the complainant, containing details of resolution or rejection of the compliant, with reasons there of recoded in writing.

7. Escalation of Grievance

The stakeholders whose grievance has not been resolved by the committee within 20 days from the date of submission of the grievance and those who are not satisfied with the resolution by the respective committee shall prefer an appeal to the Head of the institution against the concerned committee or entity.

8. Policy to Handle Major Grievances

- Major grievances such as problem involving legal matters are referred to the management of the institute. Appropriate action is carried out as per guidance provided by management.
- In case grievance involves external agencies, matter is referred to appropriate authorities for future action.

GENDER AUDIT

STUDY PERIOD (TWO YEARS) 2021 – 2022 AND 2022 – 2023

Social study AUDIT REPORT

Studied for
MGR Educational Society's
CMR Institute of Technology
Kandlakoya Village,
Medchal Road,
Hyderabad- 501401



Studied by

Website: <https://thegreenviosolutions.co.in/>

Email: greenviosolutions@gmail.com

CMR INSTITUTE OF TECHNOLOGY
Kandlakoya (V), Medchal Road,
Hyderabad-501 401.

Background reference image J Lee from Pexels

Disclaimer

The Audit Team has prepared this report for the **MGR Educational Society's CMR Institute of Technology** located at Kandlakoya Village, Medchal Road, Hyderabad- 501401 based on input data submitted by the Institute analysed by the team to the best of their abilities.

The details have been consolidated and thoroughly studied as per the various guidelines for Green Buildings available in National and International Standards; the report has been generated based on comparative analysis of the existing facilities and the prerequisites formulated by various standards. The inputs derived are a result of the inspection and research. These will further enhance and develop a Healthy and Sustainable Institution.

These can be implemented phase wise or as a whole depending on the decision taken by the internal team. The warranty or undertaking, expressed or implied is made and no responsibility is accepted by Audit Team in this report or for any direct or consequential loss arising from any use of the information, statements or forecasts in the report.

The audit is a thorough study based on the inspection and investigation of data collected over a period of time and should not be used for any legal action. This is the property of Greenvio Solutions and should not be copied or regenerated in any form.

Greenvio Solutions

Developing Healthy and Sustainable Environments

We are an Environmental and Architectural Design Consultancy firm

Sustainable Academe is our department for conducting Audits

Palghar District, Maharashtra- 401208

sustainableacademe@gmail.com

Acknowledgement

The Audit Assessment Team extends its appreciation to the **MGR Educational Society's CMR Institute of Technology, Telangana** for assigning this important work of Gender Audit. We appreciate the cooperation extended to our team during the entire process.

Our special thanks are extended are due to everyone from the Management.

Our heartfelt thanks extended to the Chairperson of entire process **Dr. M Janga Reddy**, (Director) for the valuable inputs.

We are also thankful to Institute's Task force who have played a major role in data collection.

- Teaching members – **Ms. O. Nikhila, Dr. Shahbaz Khan and Dr. Umamaheswararao Gobbilla**
- Non-teaching staff members – **Mrs. M. Deevenamma**
- Admin staff members – **Mr. Narsing Rao**

We appreciate the cooperation of the **entire Teaching, Non-teaching, and Admin staff** for their support while collecting the data.

Sustainable Academe

Brand of Greenvio Solutions, Palghar District, Maharashtra- 401208

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1. Introduction

1.1 About the Institute

CMR Institute of Technology is one of the best engineering Colleges for aspiring engineering students. It is one of the three colleges established by the MGR Educational Society.

CMR Institute of Technology was established in 2005 in 10 Acres and built-up area of 31132.72 Sq.M. with a single-minded aim to provide a perfect platform to students in the field of Engineering, Technology, and Management for their academic and overall personality development. The College has a rich tradition of soaring high with academic excellence & overall personal growth of students.

This is achieved by providing an excellent academic environment and excellent infrastructure with the help of dedicated & highly qualified faculty members with M.Tech. and Ph.D. qualifications and decades of experience.

State of art infrastructure includes labs with high-quality equipment, a rich collection of Library Books & IEEE, International, Indian journals, and amenities. The college has well – equipped City Center for Faculty Development, Student Training, and Placements Training Activities.

Academically challenging spirit, explorative attitude, discipline, and success are the few benchmarks of a successful career. The pragmatic learning environment at CMRIT offers every young aspirant such successful academic learning. Located amidst the heart of nature the institution is bolstered by a vibrant arcade of opportunities to flourish – and be a part of an enthusiastic community of competent students around Telangana. CMRIT is the right place to define student future with a will to question ideas, pursue long-held passions and explore new interests to redefine what is possible.

1.2 Assessment of the Institute

1.2.1 Affiliations

The technical courses provided by the College have received their affiliation through the **Jawaharlal Nehru Technological University, Hyderabad**, a public university, located in Hyderabad, Telangana.

1.2.2 Certification

The College has received the following Certifications

- **AISHE** – The All India Survey of Higher Education code is C-19837
- **NIRF** – Participated and received rank in National Institutional Ranking Framework under Innovation category 2022-2023 between range 101-150.
- **ISO** – Received the ISO 9001, 14001 and 50001 Certifications in 2023

1.2.3 Recognitions

The College has achieved the following recognitions:

- **Autonomous Status** - The College was conferred Autonomous status from 2017, for a period of 6 years by the University Grants Commission (UGC), the Institute has already applied for renewal and extension.
- **Recognition Under Section of UGC** – The College has been recognized under section [2 \(f\) and 12 \(B\) of the UGC Act, 1956](#) by University Grants Commission, New Delhi.

1.2.4 Accreditation

The following are details of the accreditation awarded by the National Assessment & Accreditation Council (NAAC) to the College.

Cycle	First
CGPA	3.16
Grade	A
Year	2018

Table 1: NAAC Accreditation details of the Institute

The College is due to enter its Second cycle of NAAC.

1.2.5 Approval

The courses by the Institute have received approval through:

- **All India Council for Technical Education (AICTE), New Delhi**
- **National Board of Accreditation (NBA), New Delhi**

1.3 Statements of the Institute

1.3.1 Vision

The Institute proposes "To create world class technocrats for societal needs."

1.3.2 Mission

The Institute adheres and focuses to achieve global quality technical education by assessing learning environment through:

- Innovative Research & Development
- Eco-system for better Industry institute interaction
- Capacity building among stakeholder

1.3.3 Objective

It is the objective of the College "Strive for global professional excellence in pursuit of key-stakeholders."

2. Overview

2.1 Summarised Populace analysis for 2022-2023

2.1.1 Students data

The data (shared by the Institute) shows there were **4,211 students**.

2.1.2 Staff data

S. No.	Type	Male	Female	Total
1	Teaching staff	127	129	256
2	Admin & Non-Teaching staff	43	54	97
Total Staff Members		170	183	353

Table 2: Staff data of the Institution for 2022-2023

The staff data shows the Institute premises **353 Staff Members**.

2.2 Summarised Populace analysis for 2021-2022

2.2.1 Students data

The data (shared by the Institute) shows there were **4,021 students**

2.2.2 Staff data

S. No.	Type	Male	Female	Total
1	Teaching staff	129	126	255
2	Admin & Non-Teaching staff	41	54	95
Total Staff Members		170	180	350

Table 3: Staff data of the Institution for 2021-2022

The staff data shows the Institute premises had **350 Staff Members**.

3. Investigation

3.1 About the Gender Audit

It is a systematic study of the aspects to analyse the steps and initiatives taken by the College to ensure an unbiased Institutional practices adopted. The procedure included detailed data collection for the population of students and staff.

3.2 About the Quantitative research

An online survey was conducted to analyse the student and staff views, entire study was documented for internal purposes and results found were excellent.

3.2.1 Student participation

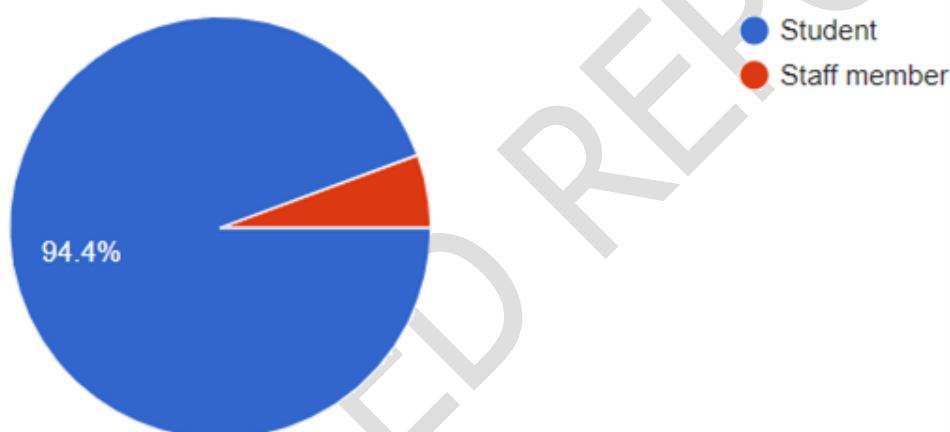


Figure 1: Participation analysis in the survey

A total of **1,426 responses** were received out of which 94% were students.

3.2.2 Gender participation

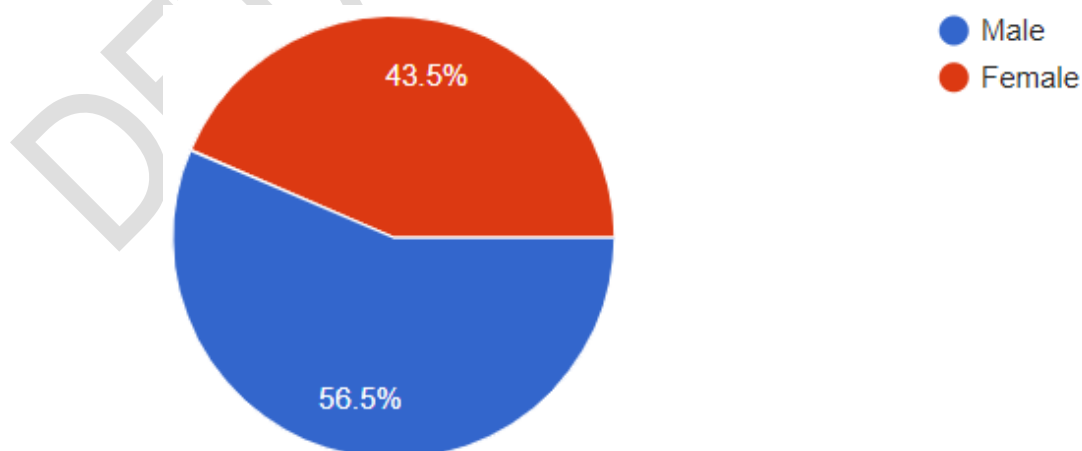


Figure 2: Participation analysis in the survey

Out of the responses received around **57% were male and 43% were female.**

4. Documentation

4.1 Gender equality goals and objectives

4.1.1 Context

The Sustainable Development Goals or Global Goals are a collection of 17 interlinked global goals designed to be a "shared blueprint for peace and prosperity for people and the planet, now and into the future". The SDGs were set up in 2015 by the United Nations General Assembly. **The SDGs identifies 'Gender Equality' as SDG- 5.**



Figure 3: Goal of the SDG goal 5 related to 'Gender Equality'

Image source: <https://www.isglobal.org/en/-/sdg-5-achieve-gender-equality-and-empower-all-women-and-girls>

4.1.2 Observation

The data shared by the Institute stated "**Meritorious State and Central Govt. Scholarships are awarded to students. Close to 13 special schemes/ programs are only for girl students. The Institution encourages admission of girl students in various courses, provides scholarships and motivates girl students to play a lead role among student community cells and forums. Equal opportunities are provided for women faculty to take up HOD positions and lead roles in various committees and cells.**"

4.1.3 Recommendation

- ⇒ Introduce the goals and objectives related to Gender Equality as a document which should be published on the website, prospectus and displayed in the premises.
- ⇒ The Goals and objectives once formulated should be publicised in local newspapers.

4.2 Gender-wise skill enhancement

4.2.1 Context

The section focuses on the improvement in the contextual framework of the steps undertaken at present and their scope for betterment in future.

4.2.2 Observation

The data shared by the Institute about the programs undertaken is documented below:

Gender sensitization events are a part of the Institutional activities. Further, motivated faculty and student teams are involved in rising strong girl force in the nearby schools and colleges of the rural regions as a part of co-curricular outreach activities.

The Institution has also rendered entrepreneurship awareness opportunities to the women stakeholders and public through focused workshops and trainings that enabled wide amenities for women employment.

4.2.3 Recommendation

The current steps are focusing on skill improvement, we suggest adopting following strategy and modulate skills as framed by 'European Institute for Gender Equality'

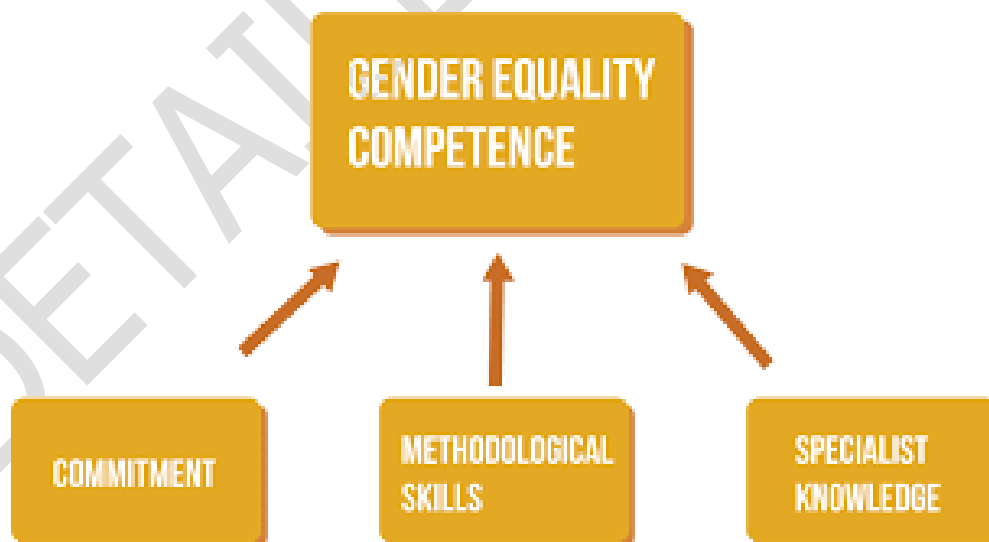


Figure 4: Development framework of gender equality training

Image source: <https://eige.europa.eu/gender-mainstreaming/toolkits/gender-institutional-transformation/step-9-developing-gender-equality-competence>

There can be additional programs formulated on the basis of above context.

4.3 Gender mainstreaming

4.3.1 Context

The section focuses on the appropriate measures adopted towards 'Gender Planning' in the Institute. The section was studied through multiple contexts as documented below.

4.3.2 Observation

The data shared by the Institute stated they have formulated the following:

- ➔ **Women Protection Cell/ Internal Complaint Committee (ICC)** - A women protection cell/internal complaints cell has been formed to adjudicate and to raise women empowerment in the Institution along with the anti-sexual harassment initiatives. The functions of the Cell include looking after the issues raised by the women on any gender inequality such as grievances, women empowerment, sexual harassment and discrimination. Remedial action will be taken when the complaint is raised to the cell by the female students/staff.
- ➔ **Grievance Redressal Cell**
- ➔ **Anti-Ragging and Discipline Committee**
- ➔ **The Institution ensures prime importance to women's safety in and around the campus and girl's hostels with code of conduct. The following are the Institute's code of conduct measures for girl students (day scholars and hostellers):**
 - For the day scholars, if any girl student wants permission/leave, the student has to apply leave through online mode for approval from the mentor (with the parent's consent), the HOD and the Director.
 - For the girl's hostel students, if any girl student from the hostel wants permission/leave, the student has to apply leave through online mode for approval from the mentor (with the parent's consent), the HOD, the respective hostel warden and the Director and report back at 6 pm on the same day or on the requested day.

4.3.3 Recommendation

The current steps adopted by the Institute are extremely wonderful, as a value-addition we would like to propose the upgraded International level module which can be adopted in future for the 'Gender Planning' programmes and initiatives.

4.4 Gender Sensitivity

4.4.1 Context

The section focuses on recognizing that our language choices have consequences on relating effectively to others. (Source: <https://reliefweb.int/report/lebanon/guide-note-gender-sensitive-communication-guidelines>)

4.4.2 Observation

The data shared by the Institute stated that the following facilities have been adopted for betterment and gender sensitization.

- **Awareness programs on human values & professional ethics and gender sensitization.**
- Gender Sensitisation as a **mandatory subject**
- **CCTV cameras** in all conspicuous places
- **Counselling** for female students/staff
- **Girls' common rooms** on every floor with lockers and beds
- **Girls' hostels** within the campus with women wardens
- **Women security guards**
- Selection of **class representatives from boys and girls**
- Celebration of International Women's Day
- **Girls' Gymnasium**
- **24/7 ambulance facility** to reach CMR Hospital
- Incinerator & Sanitary Napkin Dispenser
- Complaint box
- **19 Gender Equity Programmes over the last 5 years**

4.4.3 Recommendation

The current steps adopted by the Institute are excellent and thus the recommendations are skipped for this section.

4.5 Gender Balance

4.5.1 Context

The section focuses on the current scenario of the administrative and similar aspects which deal with the gender balance in the premises.



Figure 5: The SDG Goals related to Gender

Image source: <https://guardian.ng/saturday-magazine/youth-magazine/global-goals-5/>



Figure 6: Goal of the SDG goal 5 related to 'Reduced Inequalities'

Image source: <https://www.isglobal.org/en/-/sdg-10-reduce-inequality-within-and-among-countries>

Though the SDG 10 focuses on Reduced Inequalities on a macro level, the study focuses on reducing inequalities on a micro level.

4.5.2 Observation

Note: The Participants were asked to review the practice on a scale of 1-5 with scale components as follows:

- ➔ Scale 1 – Poor
- ➔ Scale 2 – Satisfactory
- ➔ Scale 3 – Good
- ➔ Scale 4 – Very good
- ➔ Scale 5 – Excellent

The figures in each of the columns of graph depict the Number of participants responses in numerical (Percentage of the participant response) – For example 101 responses (44.5%)

About the Faculties ratio - Male to Female

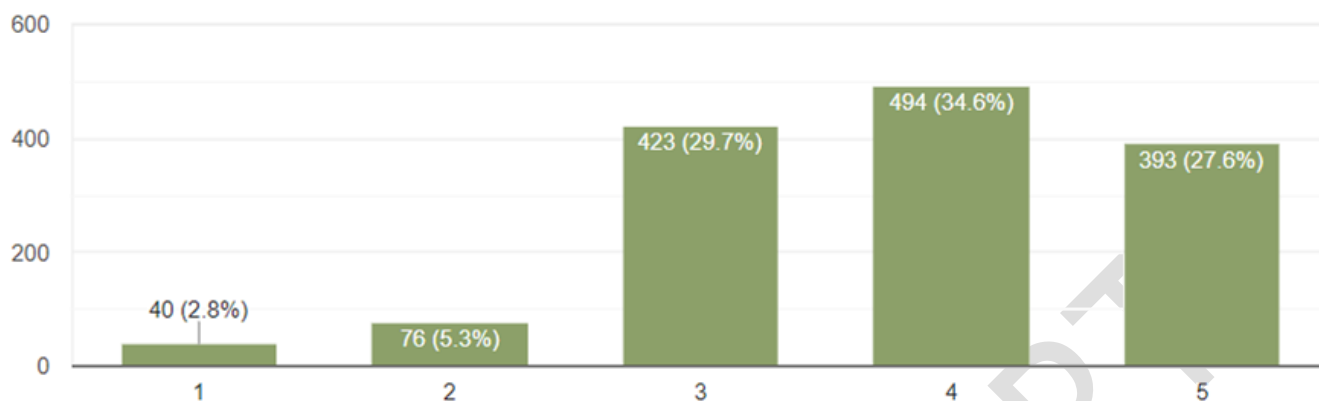


Figure 7: Faculties ratio - Male to Female in the Institute

Observation: The students and staff almost 28% of the respondents found practices to be Excellent (Rating of 5); whereas almost 35% of the respondents found practices to be Very Good (Rating of 4); and 30% of the respondents found practices to be Good (Rating of 3).

Inference: Though the majority responses are for 'Excellent – Rating 5' is less than 50% thus this shows that the said section requires improvement.

4.5.3 Recommendation

About the increase in the nos. of female faculties

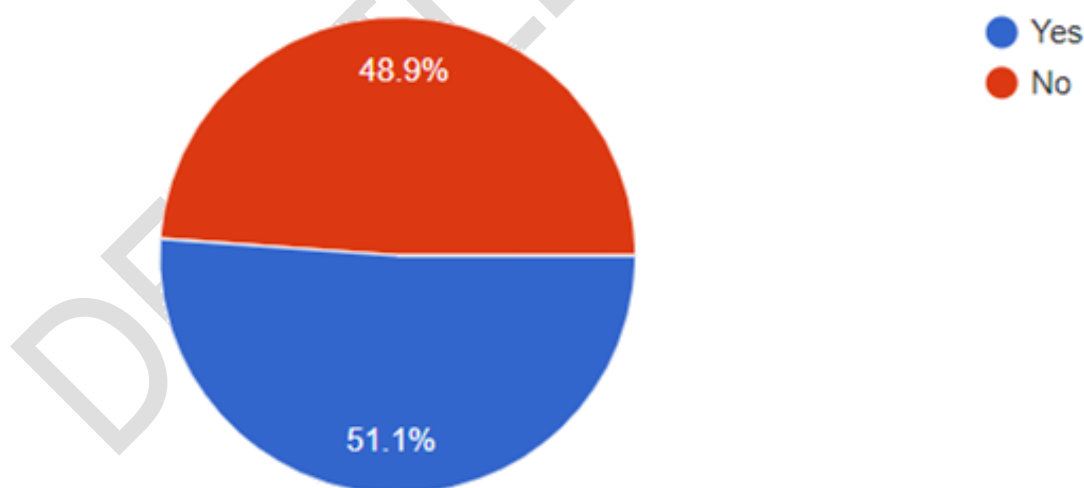


Plate 1: About the increase in the nos. of female faculties

Since, the above survey states that **more than 50% of the responses are 'yes'** and in favour, thus there should be steps adopted by the Institute to the increase in the nos. of female faculties.

5. Inferences

As per our analysis the Institute has undertaken excellent steps towards maintaining a 'Gender Balance' in the premises. At the same time continuous efforts have been undertaken to upgrade the quality initiatives in the premises. Thus, apart from the section-wise recommendations there are a few suggestions for the overall up gradation as follows.

- **Newsletter** – The Institute could begin a multi-lingual newsletter through the Institute website.
- **Blog** – The Institute could begin a multi-lingual blog related to 'Gender – its importance in today's time and the steps taken by the Institute towards the same' A weekly post could be edited by the staff and students. The benefit of being bi-lingual will be the awareness and outreach.
- **Additional seminars** – The Institute could arrange additional seminars, symposiums related to Gender Sensitivity.
- **Courses** – The Institute could begin a Certificate course/ Diploma program related to Gender Sensitivity for adults and students.

6. Compilation

The Gender Audit Handbook, Washington as a reference (partially) only for formal survey.

<https://reliefweb.int/report/lebanon/guide-note-gender-sensitive-communication-guidelines>

Image sources:

- ➔ <https://www.isglobal.org/en/-/sdg-5-achieve-gender-equality-and-empower-all-women-and-girls>
- ➔ UN Women Asia and Pacific
- ➔ <https://eige.europa.eu/gender-mainstreaming/toolkits/gender-institutional-transformation/step-9-developing-gender-equality-competence>
- ➔ <https://eige.europa.eu/gender-mainstreaming/what-is-gender-mainstreaming>
- ➔ <https://guardian.ng/saturday-magazine/youth-magazine/global-goals-5/>
- ➔ <https://www.isglobal.org/en/-/sdg-10-reduce-inequality-within-and-among-countries>

Gender Audit Appreciation Certificate

The study is conducted as per Indian and International Green Building Standards initiated in the capacity of an Accredited & Certified Green Building Professional

It is awarded for **2021-2022 and 2022-2023** to the Esteemed Institution

(Analysed for 2 years and extended validity for 1 year, thus total 3 years)

MGR Educational Society's

CMR Institute of Technology

Kandlakoya Village, Medchal Road, Hyderabad- 501401

As part of the Institution's initiatives taken by the College to ensure an unbiased Institutional practices adopted
We appreciate the immense efforts taken by Staff and students towards the Gender Balance.

Issued on **Monday, 04 December 2023** and valid till **30 November 2024**



Nahida Abdulla Shaikh

P.G.D.R., ISO I. A. (IMS)

Project Head

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GENDER SENSITIZATION (MANDATORY COURSE - NON-CREDIT)

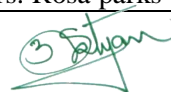
Course	B.Tech.-III-Sem.	L	T	P	C
Course Code	22MC31	-	-	2	-

Course Outcomes (COs) & CO-PO Mapping (3-Strong; 2-Medium; 1-Weak Correlation)

COs	Upon completion of course the students will be able to	PO9	PO12
CO 1	identify gender issues in contemporary India	2	3
CO 2	explain gender roles, spectrum, relationships etc	3	2
CO 3	analyze gender issues related to sexual harassment and violence	3	3
CO 4	assess gender and human rights	3	3
CO 5	adapt to the societal need to end prejudices and achieve gender equality	2	3

Syllabus

Unit	Title/Topics	Hours
I	Understanding Gender	6
Introduction: Definition of Gender - Basic gender concepts and terminology - exploring attitudes towards gender - construction of gender-socialization: making women, making men - preparing for womanhood. Growing up male. First lessons in caste. <i>Task: Perform a case study on routes for gender sensitization.</i>		
II	Gender Roles and Relations	6
Two or many? - Struggles with discrimination - gender roles and relations - types of gender roles - gender roles and relationships matrix-missing women-sex selection and its consequences - declining sex ratio. Demographic consequences-gender spectrum: beyond the binary. <i>Task: Perform a case study on gender discrimination in any one state in India.</i>		
III	Gender and Labour	4+4=8
Part-A: Division and valuation of labour-housework: the invisible labor - "my mother doesn't work." "Share the load."- Work: its politics and economics. <i>Task: Perform a case study on gender exploitation in unorganized sector.</i>		
Part-B: Fact and fiction. Unrecognized and unaccounted work. Gender development issues - gender, governance and sustainable development-gender and human rights - gender and mainstreaming. <i>Task: Perform a case study on implementation of human rights in its right-sense.</i>		
IV	Gender - Based Violence	6
The concept of violence - types of gender-based violence - gender-based violence from a human rights perspective - sexual harassment: say no! - Sexual harassment, not eve-teasing - coping with everyday harassment - further reading: "Chupulu". Domestic Violence: Speaking out: Is home a safe place? - when women unite [film]. Rebuilding lives. Thinking about sexual violence blaming the victim - "I fought for my life". <i>Task: Perform a case study on domestic violence.</i>		
V	Gender and Culture	6
Gender and film - gender and electronic media - gender and advertisement - gender and popular literature- gender development issues - gender issues - gender sensitive language - gender and popular literature - just relationships: being together as equals. Mary Kom and Onler. Love and acid just do not mix. Love letters. Mothers and fathers. Rosa parks		



- The brave heart.

Task: Perform a case study on cross gender and cross cultural awareness.

Textbooks

1. Towards a world of equals: A bilingual textbook on gender, Telugu Akademi, Hyderabad, 2015

