

Date: 30.10.2025

CIRCULAR

All the staff members and the students are hereby informed that the following are appointed as members of **RTI Committee** for the **A.Y. 2025-26**.

Committee: RTI COMMITTEE			
S. No.	Name and Designation	Department	Role
1	Dr. G.Madhusudhana Rao, Prof.& Principal	Admin	Chairman
2	Dr.Ch. Ravi , Assoc. Prof. & Dean Faculty	CSE (AI&ML)	Member
3	Dr. Vinit Kumar Gunjan, Dean A & P	CSE	Member
4	Dr. Prasad Janga, Coordinator A R D Cell	ECE	Member
5	Dr. Md. Ahamed Ali, Assoc. Prof. & Dean T&P and Alumni liaison Coordinator	CSE	Member
6	Dr. S. Ganga, Assoc. Prof. & Dean R&D	CSE	Member
7	Dr. Jaishri Pandhari Wankhede, Assoc. Prof. & Dean S A	CSE	Member
8	Mr. G. Venkata Ramana, Assoc. Prof. & Dean IIIC	H&S	Member
9	Dr. B.V. Krishnaveni, Assoc. Prof. & Dean IQAC	ECE	Member
10	Dr. K. Niranjan Reddy, Assoc. Prof. & HOD	ECE	Member
11	Dr. K. Pradeep Reddy, Assoc. Prof. & HOD	CSE	Member
12	Dr. P. Srinivas, Assoc. Prof. & HOD	CSE (AI&ML)	Member
13	Dr. A. Nirmal Kumar, Assoc. Prof. & HOD	CSE(DS)	Member
14	Dr. M. Radha Krishna Reddy, Prof. & HOD	H&S	Member
15	Mr. Umamaheswararao Gobbilla, Assoc. Prof.	MBA	Member
16	Dr. T. Sathish, Asst. Information Officer	H&S	Member
17	Dr. Algamuthu Krishnan, Information Officer	CSE	Member Secretary

Duties and Responsibilities of the RTI Committee:

- **systematically document, organize, and maintain records** pertaining to students, faculty, administration, and all institutional academic and non-academic activities.
- To **maintain, update, and safeguard RTI-related data and records** in both physical and digital formats as per statutory requirements.
- To **receive, process, and examine RTI applications** submitted to the institution and ensure timely action as per the RTI Act.
- To **prepare accurate, complete, and legally compliant replies** to RTI queries within the prescribed time limits in coordination with concerned departments.
- To **coordinate with all departments and administrative sections** for collection, verification, and compilation of information required for RTI replies.
- To ensure that **confidential and sensitive information is handled strictly as per RTI rules and institutional policies**.
- To **maintain a record of RTI applications received, replies sent, and actions taken** for audit, inspection, and accreditation purposes.
- To support the institution in promoting **transparency, accountability, and good governance practices**.

Copy submitted to Secretary

Copy to: 1.All HOD's 2. All Concerned 3. Notice Board 4. Office File



PRINCIPAL

Principal

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