



CMR INSTITUTE OF TECHNOLOGY  
(UGC AUTONOMOUS)



(Approved by AICTE, Affiliated to JNTUH, Accredited by NBA & NAAC with 'A+' Grade)  
Kandlakoya(V), Medchal Road, Hyderabad – 501 401

**CIRCULAR**

**Date: 29.11.2025**

**Subject: Constitution of Digital Personal Data Protection (DPDP) Committee for A.Y. 2025–26.**

In accordance with the provisions of the **Digital Personal Data Protection (DPDP) Act, 2023**, and to ensure the safe, lawful, and responsible handling of personal data within the institution, the **Digital Personal Data Protection Committee** is hereby constituted for the Academic Year **2025–26**. The Committee shall oversee compliance, create data-handling frameworks, conduct awareness programs, and ensure the protection of personal data of students, staff, and all stakeholders associated with the institution.

<b>Committee: DPDP Committee</b>			
<b>S. No.</b>	<b>Name and Designation</b>	<b>Department</b>	<b>Role</b>
1.	Dr. B. Satyanarayana ,Prof. & Principal	CSE	Chairman
2.	Dr. Vinit Kumar Gunjan, Assoc. Prof. & Dean Academics	CSE	Member
3.	Dr. B.V. Krishnaveni, Assoc. Prof. & Dean IQAC	ECE	Member
4.	Dr. P. Srinivas, Assoc. Prof & HOD	CSE(AI&ML)	Member
5.	Dr. K. Pradeep Reddy, Prof & HOD	CSE	Member
6.	Dr. K. Niranjan Reddy, Prof & HOD	ECE	Member
7.	Dr. A. Nirmal Kumar, Prof & HOD	CSE(DS)	Member
8.	Dr. M. Radha Krishna Reddy, Prof & HOD	H&S	Member
9.	Mr. Umamaheswararao G, Assoc. Prof. & HOD	MBA	Member
10.	Mr. M. Ravi, Asst. Prof.	CSE	Member
11.	Dr. G. Rajender, Assoc. Prof.	ECE	Member
12.	Mr. D. Upendra Chary, Assoc. Prof. & COE	H&S	Member
13.	Dr. Md.Ahmed Ali, Assoc. Prof. & Dean TPO	CSE	Member
14.	Mr.Mahipal Reddy Musike Asst.Prof.	CSE(DS)	Member
15.	Mr.Ambala Sarveswara Reddy, Asst. Prof.	MBA	Member
16.	Dr. Ch. Ravi, Assoc. Prof. & Dean Faculty	CSE(AI&ML)	Member Secretary

**Roles and Responsibilities of the Committee**

- Ensure full compliance with the DPDP Act, 2023, across all institutional processes.
- Formulate policies relating to data collection, processing, storage, retention, security, and disposal.
- Implement consent management mechanisms for students and staff.
- Conduct periodic data audits and risk assessments.
- Oversee cyber security measures and data-handling practices in all departments.
- Conduct training, workshops, and awareness programs on data privacy and cyber hygiene.
- Address data-related grievances through a designated Grievance Officer.
- Monitor vendor/third-party compliance and ensure Data Processing Agreements (DPAs) are in place.
- Report and manage any data breach incidents as per the guidelines of the Act.

**Copy submitted to Secretary**

**Copy to:** 1. All HOD's 2.All Concerned 3.Notice Board 4.Office File

Principal

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